

**Baldwin Square Homeowners Association**  
c/o Principal Management Group  
11000 Corporate Centre Drive, Suite 150; Houston, TX 77041  
Customer Care: (713) 329-7171 Fax: (713) 329-7198  
Email: bsha@baldwinsquare.org

**APPLICATION FOR HOME IMPROVEMENT**

Application # \_\_\_\_\_

Return Form To: **Baldwin Square Homeowners Association**  
**c/o PRINCIPAL MANAGEMENT GROUP**  
**11000 CORPORATE CENTRE, SUITE 150**  
**HOUSTON, TX 77041**

Date Received \_\_\_\_\_

The Declaration of Covenants and Restrictions require that a homeowner must obtain approval from the Association's Modification Committee BEFORE changing, altering or maintaining any type of construction or landscaping on their deeded property. The Association has the right to have any homeowner remove or change any exterior improvement, which has not been approved by the Modification Committee. The Association does not warrant, represent or guarantee the structural integrity of the structure, the fitness for intended use of the structure or that the structure portrayed in the application submittal complies with any governmental building codes or city ordinances.

To request approval, please complete in detail the information listed below:

Owner's Name(s) \_\_\_\_\_ Home Phone \_\_\_\_\_

Property Address \_\_\_\_\_ Work Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ e-mail: \_\_\_\_\_

Location of improvement (check all that apply)

Front of townhome \_\_\_\_\_ Rear of townhome \_\_\_\_\_ Patio \_\_\_\_\_ Other \_\_\_\_\_

1. **SUBMISSIONS FOR ADDITIONS OR ALTERATIONS OF IMPROVEMENT MUST INCLUDE:** Sketches; site plan (survey) showing house, lot lines dimensions and easements; elevations (including side views) showing dimensions and photos sufficient to describe the project in detail. **FOR ANY EXTERIOR PAINTING REQUESTS,** a color photograph of the property that includes the façade brick and samples of the proposed paint to be used must be included with this application. If you have any questions, please contact Windy Collins at 713/329-7100. Colors and materials to be used in the modification must be those allowed in the Design Guidelines.

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